



## Airdrie Festival of Lights Society 2019 – Corporate Volunteer Application

### Welcome to the 24<sup>th</sup> season of the Airdrie Festival of Lights!

The mission of the Airdrie Festival of Lights Society (AFOLS) is to provide an opportunity for the citizens and businesses within Airdrie and surrounding areas to participate in an outdoor light festival like no other, while engaging in positive partnerships with other non-profit organizations. Our vision has always been to provide an affordable, family friendly Christmas Festival of Lights experience for the people of Airdrie and Southern Alberta, which is suitable for all ages. At the same time, we provide a venue in which other non-profit organizations can raise funds for their activities.

We are so excited to offer our **Corporate Volunteer Program**. In recent years, we have seen an increase in corporate groups looking for volunteer opportunities that provides team-building experiences to their staff, while giving back in their community. We believe the AFOLS offers that perfect opportunity, with the added bonus of also providing a venue that helps you to engage with your customers and local community, outside of your business walls! From volunteering in our Santa's Gift Shop, to stoking a fire, to driving one of our miniature trains, we have positions to suit everyone.

If you'd like to be a part of this unique experience, please complete the following application and return to the AFOLS Volunteer Coordinator as soon as possible. Note, that the AFOLS also offers a Group Fundraising Program for local, non-profit and youth groups. Fundraising groups may be placed on our volunteer schedule ahead of Corporate Groups starting October 31, 2019. We will do everything we can to accommodate your group, but hope you understand.

In following with other Volunteer Organizations, and Volunteer Canada for the safe practice of protecting those who volunteer, and those we service, we require all volunteers to adhere to our Volunteer Application Process, which includes carefully screening our volunteers. Your group organizer will be responsible for all applicants put forward. Applicants may also require a Criminal Record and Vulnerable Sector Check for certain positions, prior to volunteering.

Checks are valid for 3 years, though we reserve the right to request a new check be done at our discretion. We will also accept checks that have been completed within the three years for new applicants. Should you need assistance in completing these checks, please contact the AFOLS Volunteer Coordinator. Please note, no volunteer will be turned away due to financial constraints.

We look forward to working with you and your team, and appreciate all your efforts to help make this process as efficient and easy as possible for everyone!

Business Name: \_\_\_\_\_

Contact # 1: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

Contact #2: \_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

***Please complete this package and return to the AFOLS Volunteer Coordinator,  
by email at [volunteer.afols@gmail.com](mailto:volunteer.afols@gmail.com)***



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### The AFOLS Agrees to Provide:

- An opportunity for your staff to engage in a unique team-building experience, which can be extended to include spouses, children, and other family members.
- Volunteer orientation for everyone in the group. Please contact our Volunteer Coordinator to arrange a day that works for your group.
- Equipment and supplies necessary to complete your duties.
- Adequate insurance to cover volunteer’s actions.
- AFOLS website, and social media acknowledgment.
- On-site hot beverages, and use of our Volunteer Headquarters during breaks.
- The AFOLS will not expose volunteers to temperatures below -25 degrees Celsius, according to Environment Canada. A decision if needed, will be made by 3 pm daily, as confirmed by the Weather Network’s website. Volunteers can confirm if AFOL will be running, by checking our website or social media outlets, by 3:30 pm each day.
- The Night Leader will decide if Volunteers need to be sent home on nights with extreme weather conditions.

### Your Business Agrees To:

- Provide volunteers for one three-hour shift. (10 – 15 positions available each night).
- Have FUN and ENGAGE with each other, and our guests!
- Arrive by 5:45 pm to start your shift at 6 pm, and then expect to stay until 9 pm.
- Complete all volunteer application forms and adhere to the AFOLS screening process.
- Staff may wear company branded attire, but are expected to wear an official AFOLS volunteer vest for their entire shift. Therefore, branding is most visible on headwear and arms.
- Corporate groups are NOT permitted to hand out any promotional materials. This is an exclusive benefit that is reserved for our Sponsors. Should you be interested in learning more, please send an email to Todd Brand, our Sponsorship Coordinator at sponsorship.afols@gmail.com

### Top Three Date Choices

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Approximate number of volunteers you can provide: \_\_\_\_\_

(Name of Authorized Representative)	(Signature)	(Date)
(Name of Authorized AFOLS Representative)	(Signature)	(Date)