



Airdrie Festival of Lights Society 2024 – Group Volunteer Application

Welcome to the Airdrie Festival of Lights!

The mission of the Airdrie Festival of Lights Society (AFOLS) is to provide an opportunity for the citizens and businesses within Airdrie and surrounding areas to participate in an outdoor light festival like no other, while engaging in positive partnerships with other non-profit organizations. Our vision has always been to provide an affordable, family friendly Christmas Festival of Lights experience for the people of Airdrie and Southern Alberta, which is suitable for all ages. At the same time, we provide a venue in which other non-profit organizations can raise funds for their activities.

We are so excited to offer our **Group Volunteer Program**. From helping set up, take down, to volunteering in our Santa's Gift Shop, stoking a fire, or driving one of our miniature trains, we have positions to suit everyone. Adults and families' welcome.

If you'd like to be a part of this unique experience, please complete the following application and return to the AFOLS Volunteer Coordinator as soon as possible. Note, that the AFOLS also offers a Group Fundraising Program for local, non-profit and youth groups. Fundraising groups may be placed on our volunteer schedule ahead of Corporate Groups. We will do everything we can to accommodate your group, but hope you understand.

In following with other Volunteer Organizations, and Volunteer Canada for the safe practice of protecting those who volunteer, and those we service, we require all volunteers to adhere to our Volunteer Application Process, which includes carefully screening our volunteers. Your group organizer will be responsible for all applicants put forward. Applicants may also require a Criminal Record and Vulnerable Sector Check for certain positions, prior to volunteering.

Checks are valid for 3 years, though we reserve the right to request a new check be done at our discretion. We will also accept checks that have been completed within the previous three years for new applicants. Should you need assistance in completing these checks, please contact the AFOLS Volunteer Coordinator. Please note, no volunteer will be turned away due to financial constraints.

We look forward to working with you and your team, and appreciate all your efforts to help make this process as efficient and easy as possible for everyone!

Organization Name: _____

Contact # 1: _____ Contact # 2: _____

Email: _____ Email: _____

Phone #: _____ Phone #: _____

Please complete this package and return to the AFOLS Volunteer Coordinator.

Deadline to register, November 15th, 2024

Email to: volunteer.afols@gmail.com

Drop Off: Nose Creek Valley Museum



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The AFOLS Agrees to Provide:

- An opportunity for your group to engage in a unique team-building experience, which can be extended to include parents, spouses, children, and other family members.
- Volunteer orientation for everyone in the group. Please contact our Volunteer Coordinator to arrange a day that works for your group.
- Equipment and supplies necessary to complete your duties.
- Adequate insurance to cover volunteer’s actions.
- On-site hot beverages, and use of our Volunteer Headquarters during breaks.
- The AFOLS will not expose volunteers to temperatures below -25 degrees Celsius, according to Environment Canada. A decision, if needed, will be made by 3 pm daily, as confirmed by the Weather Network’s website. Volunteers can confirm if AFOL will be running, by checking our website or social media outlets, by 3:30 pm each day.
- The Night Leader will decide if Volunteers need to be sent home on nights with extreme weather conditions.

Your Organization Agrees To:

- Provide volunteers for a minimum of one shift.
- Provide minimum ratios of one adult per two youth (13–17), and one adult per child (6-12).
- The option to commit to Set Up/Take Down/Both.
 - Set up – November 16th & 17th from 9 am – 5 pm. (If required November 23rd, 24th)
 - Take down – January 4th & 5th. (If Required January 11th, 12th)

AND/OR

- The option to commit to taking shifts from December 1st to 31st.
 - Providing volunteers for individual, 3.5-hour shifts
 - 10 – 15 positions available each night.
- Arrive by 5:45 pm to sign in for your shift.
- Be prepared to start your shift promptly at 6:00 pm.
- Stay until your shift ends, approx. 9:15 pm.
- Complete all volunteer application forms
- Adhere to the AFOLS screening process.
- **Have FUN and ENGAGE with each other, and our guests!**

_____ Our group commits to Set Up / Take Down / Both

AND/OR

_____ Our group commits to shifts in December

_____ Number of Shifts

_____ Preferred Dates (first come basis)

AFOLS Representative: Laurie Harvey _____

Group Representative: _____

Signature: _____

Signature: _____

Date: _____

Date: _____